

VOSHA REVIEW BOARD SPECIAL MEETING MINUTES
6 Baldwin Street, Room 313, Montpelier, VT 05633

August 27, 2024

The VOSHA Review Board (VRB) Meeting began at 8:35 A.M.

ROLL CALL:

Gary McQuesten (Chair), Benjamin R. O'Brien, Mark J. Gregoritsch (Remotely by Microsoft Teams), and Carolyn Desch (VRB Clerk)

ADDITIONS OR DELETIONS TO THE AGENDA

None

APPROVAL OF MINUTES

After discussion and upon motion made by Benjamin R. O'Brien and seconded by Mark J. Gregoritsch, the Board unanimously voted to approve the May 22, 2024, Review Board Meeting Minutes – PASSED.

BUDGET DISCUSSION

The Clerk summarized the information in the Clerk's Report relating to fiscal year 24 actuals and fiscal year 25 budget. The VRB has not been approved yet for the carry-forward of \$23,809, but Finance and Management was alerted to the need to keep those funds available for case management purposes.

CONTRACTS

The Clerk summarized the information in the Clerk's Report: Insurance waivers were given to Alan Rome. Hearing Officer rates have gone up to \$175/hour from \$150/hour.

HEARING GUIDELINES

After discussion and motion made by Benjamin R. O'Brien and seconded by Mark J. Gregoritsch the Board unanimously voted to approve the VOSHA Review Board Guideline dated August 19, 2024. – PASSED.

DOCKET REVIEW

The Board reviewed the information detailed in the Clerk's Report, Docket Summary, and Case Tracking Sheets. It was noted that VRB1062 Vermont Culinary Islands LLC, is currently being decided upon for default judgement due to failure to answer the complaint. Discussion came up regarding VRB1059, A.C.T. Roofing, due dates for briefs, incoming decision and short time frame for the Board to decision to review the case. There was also discussion around reviewing the decision for issues relating to definition of employee and multi-employer policy.

RECORDS RETENTION AND ELECTRONIC FILE PRESERVATION UPDATE

Vermont State Archives and Records Administration is still in the process of working with the Preservica software. No work is needed from the VOSHA Review Board until a testing environment can be set up, which could still be a while.

SET THE NEXT BOARD MEETING DATE:

The Board agreed to set the next meeting for Tuesday, November 19, 2024, at 8:30 A.M.

ADJOURN

Upon motion by Benjamin R. O'Brien and seconded by Mark J. Gregoritsch, the Review Board

unanimously voted to adjourn the meeting at 9:09 A.M. – PASSED.

DRAFT