

VOSHA REVIEW BOARD SPECIAL MEETING MINUTES
6 Baldwin Street, Montpelier, VT 05633

February 13, 2024

The VOSHA Review Board (VRB) Meeting began at 8:30 A.M. and was attended by Gary McQuesten (Chair), Benjamin R. O'Brien, Mark J. Gregoritsch (by Microsoft Teams), and Carolyn Desch (VRB Clerk).

ADDITIONS OR DELETIONS TO THE AGENDA

None

APPROVAL OF MINUTES

After discussion and upon motion made by Mark J. Gregoritsch and seconded by Benjamin R. O'Brien, the Board unanimously voted to approve the November 14, 2023, Review Board Meeting Minutes – PASSED.

BUDGET DISCUSSION

Fiscal year 24 budget to actuals and fy25 budget were summarized in the Clerk's report, and the Board Chair summarized the meeting with the legislative House Appropriations Committee. Also discussed was the possibility of being requested to appear before the Commerce Committee.

DOCKET REVIEW

The Board reviewed the information detailed in the Clerk's Report, Docket Summary, and Case Tracking Sheet. Discussion was related to ensuring that parties are held accountable to stick to the timeframe of the hearing date.

RECORDS RETENTION AND ELECTRONIC FILE PRESERVATION UPDATE

The Clerk updated the Board of the status of weeding files and moving forward with file naming nomenclature and electronic preservation, both verbally and through the Clerk's report.

EXECUTIVE SESSION

Upon motion by Benjamin R. O'Brien and seconded by Mark J. Gregoritsch the Board unanimously voted to move into executive session for the clerk's annual review at 8:56 a.m.

Upon motion by Benjamin R. O'Brien and seconded by Mark J. Gregoritsch the Board unanimously voted to move out of executive session for the clerk's annual review at 9:01 a.m.

SET THE NEXT BOARD MEETING DATE:

The Board agreed to set the next meeting for Wednesday, May 15, 2024, at 8:30 A.M.

ADJOURN

Upon motion by Benjamin R. O'Brien and seconded by Mark J. Gregoritsch, the Review Board unanimously voted to adjourn the meeting at 9:10 A.M. – PASSED.