

VOSHA REVIEW BOARD SPECIAL MEETING MINUTES

13 Baldwin Street, Montpelier, VT 05633

February 17, 2020

The Board (VRB) Meeting began at 8:30 a.m. and was attended by Leigh Keyser Phillips (Chair), Mark J. Gregoritsch (Board Member) and Carolyn Desch (Clerk). Benjamin R. O'Brien (Member) was not available due to illness.

ADDITIONS OR DELETIONS TO THE AGENDA

None

APPROVAL OF MINUTES

RESOLUTION PASSED: After discussion and upon motion made by Mark J. Gregoritsch, and seconded by Leigh Keyser Phillips, the Board unanimously voted to approve the December 17, 2019 VRB meeting minutes with minor changes. - PASSED

FINANCIAL/BUDGET

No financials were available for the Month of January. The Board asked Carolyn to obtain the most recent report from the business office and forward it to them. Also discussed was an error in split funding which will be rectified after the next quarter has ended. Carolyn reported that she will need to run some monthly reports as a way of checking that billing is being completed accurately.

CLOSED CASELOAD REVIEW

The Board reviewed the Case Tracking Sheet for fiscal year 20 (attached).

OPEN CASELOAD REVIEW

The Board reviewed the Docket Summary (attached) and discussed the delay of closing VRB1023 Gear Works which has to do with the Respondent not posting the settlement. The Board also discussed VRB1020 Innermountain Construction and the delay in a decision due to Hearing Officer illness.

RULES OF PROCEDURE REVIEW

The VRB members reviewed Sections 2200.1- 2200.8(b) of the Rules of Procedure. Carolyn will follow-up with edits.

SCHEDULING OF BOARD MEETINGS

The next meetings to review the Rules of Procedure will be February 26, 2020 at 10:30 a.m, March 4 and 11, 2020 at 8:30 a.m. all by phone. In addition, another meeting is scheduled for April 14 or 15, 2020 at 8:30 a.m.

ADJOURN

Upon motion made by Mark J. Gregoritsch, and seconded by Leigh Keyser Phillips, the meeting of the VOSHA Review Board was adjourned at 11:00 A.M. - PASSED